

Stakeholder Communication Plan

Proposal:
Implement ISBCS at

Start Date:

Completion Date:

Implementation Leader(s):

Objective:

Stakeholder	Communication Objective	Communication Method	Frequency	Activities / Responsibilities	Feedback via
<i>E.g. Head of Department</i>	<i>Project Approval Project Updates</i>	<i>F2F Meeting Online Meeting</i>	<i>Quarterly</i>	<i>Approve implementation activities and financing Review Status</i>	<i>Email</i>
<i>E.g. Hospital Pharmacy</i>	<i>Establish pharmaceutical supplies for ISBCS</i>	<i>Phone Call Email</i>	<i>As needed</i>	<i>Form supply agreement Logistical arrangements</i>	<i>Email</i>